



Job Profile	Parish Cleaner
Department / Parish / Agency	Palmers Green Parish
Reporting to	Parish Priest
Cost Centre	PALMG
Location / Address	St Monica Parish
Management of	n/a
Contract type	Permanent
Hours	8 hours per week (2 days)
Salary	£16 per hour
Job Reference	853-PALMG

Job Purpose:

To maintain high levels of cleanliness within the parish presbytery

Principle duties and responsibilities

1. To undertake general cleaning duties within the presbytery. This will include:
 - i. To Hoover all presbytery rooms
 - ii. To clean The Ground floor offices, Hall, Newman room & Toilet. Presbytery accommodation
 - iii. To clean the kitchen including all kitchen equipment (i.e. cooker, microwave)
 - iv. To clean and mop surfaces of all bathroom and toilets
 - v. To clean and polish all floors and surfaces
 - vi. To clean doors and interior windows as required
 - vii. To clean the church hall and toilets.
2. To undertake laundry duties as required
3. To undertake other adhoc cleaning duties as required

Our Values

Catholic social teaching covers all aspects of life, whether economic, political, personal or spiritual. At the heart of Catholic social teaching are the four ethical values of love, truth, justice, and freedom.

We are person-centered and so we place human dignity at the heart of all that we do. We strive to take a holistic approach to the development of our people so that we may better serve the functions of our church.

Our core values are Competence, Reliability, Honesty, Perseverance and Love.

Competence

We strive for excellence by continually developing the knowledge, skills, and expertise needed to best support our parishes, agencies, and schools

Reliability

We deliver consistent, high-quality service and can be trusted to fulfil our commitments, making a meaningful difference to those we serve.

Honesty

We act with integrity, fairness, and transparency. We build trust by taking responsibility for our actions, admitting mistakes, and committing to making things right.

Perseverance

We remain resilient, even in the face of challenges. We are committed to continuous improvement and show determination, tenacity, and integrity in all we do.

Love

We show our love through dedication to our parishes, agencies, and schools. We act with empathy, value one another, celebrate success, and offer care and compassion to those in need.

Person specification:

This section outlines the things you will need to be able to demonstrate to be a successful in your role. We expect that you will work to our shared values in everything you do. In addition to our diocesan values, you will also need to be able to demonstrate the following areas.

Skills/competence requirements	Essential/ Desirable
Good organisational skills, with an ability to prioritise	E
Ability to project a friendly, welcoming manner	E
Ability to work with complete discretion and confidentiality	E
Experience	
Some experience in similar role would be preferred	D
An interest in working for the Catholic Church	D
Qualifications	
N/A	

N.B This is not intended to be a comprehensive description of the duties of the post. The post holder may be required to undertake other related duties as required