



Diocese of Westminster

Job Profile	Youth and Evangelisation Worker
Department / Parish / Agency	Stonebridge Parish
Reporting to	Parish Priest
Cost Centre	STONE
Location / Address	Catholic Parish of The Five Precious Wounds, Brentfield Road, Stonebridge, NW10 8ER
Management of	N/A
Contract type	Permanent
Hours	An initial 15 hours per week (including evenings and weekends) with the possibility of more hours in the future if the role takes root in the parish.
Salary	£16.00 per hour // £12,480 per annum
Job reference number	631-STONE

Job Purpose:

The Youth and Evangelisation Worker will collaborate closely with the parish priest and other parish leaders to promote Evangelisation as a central focus across all areas of parish life. He or she will help foster a culture of Evangelisation within the parish through initiatives and programs that proclaim the proclamation of the core Christian message (the kerygma) and help people towards an encounter with Christ. The successful applicant will have a passion for and experience of youth ministry and Evangelisation. A central focus of this role will be developing the parish youth group and encouraging the active involvement of young people in the life of the church community.

The parish is currently exploring models for parish renewal which place Evangelisation at the heart of all areas of parish life. The Youth and Evangelisation Worker will discern with the parish priest and other parish leaders the strategy for youth ministry, evangelisation and adult faith formation. This role requires an innovative approach rather than a 'business as usual' mentality. The parish has already adopted Alpha as a tool for Evangelisation and is open to other approaches and methodologies.

The role will have the following four main areas of focus:

- Develop parish youth ministry;
- Embed Evangelisation in our parish culture;
- Coordinate and lead parish Alpha courses;
- Develop adult faith formation initiatives.

Principal duties and responsibilities

1. Youth Ministry Development

- Coordinate and facilitate monthly youth group meetings for 13-18 years old, creating a welcoming and inclusive environment for young people.
- Plan and facilitate engaging activities, discussions, and events (such as Youth Alpha) that encourage spiritual growth, personal development, and a sense of community among the youth.
- Identify, recruit and coach volunteer youth ministers and to ensure the success and sustainability of the youth group program.
- Encourage young people to engage in the parish liturgies and in service to the wider parish community.

- Liaise with leaders of different areas of ministry within the parish to enable young people to volunteer in parish activities.
- Develop effective means of communication especially via social media for reaching young people.
- To link closely with the Diocesan Youth Service and be fully aware of the programmes they offer.
- Develop engagement with parents so that they are aware of youth ministry activities and encouraged to support these initiatives.

2. Embed Evangelisation in Parish Culture

- With the Vision team, develop, discern and implement an innovative strategic plan for evangelisation that permeates all areas of parish life including youth ministry.
- Identify and implement strategies and initiatives, as discerned with the parish priest and other parish leaders, to reach out to and engage with young people and adults who are not actively involved in the parish community.
- Collaborate with other evangelistic ministries and organisations (e.g. Alpha, Divine Renovation) to support Evangelisation efforts and foster a vibrant and engaged faith community.
- Connect with the Evangelisation Coordinator in Agency for Evangelisation to receive support and development from Central Services.

3. Parish Alpha Courses

- Coordinate parish Alpha courses, introducing participants to the basic teachings and principles of the Christian faith in a relaxed and open environment.
- Identify, recruit and train volunteers who can help assist in delivering Alpha (e.g. small group hosts, welcoming, hospitality, administration).
- Plan and implement individual Alpha course sessions.
- Promote Alpha in the parish through displays, social media, testimonies at Mass etc.

4. Adult Faith Formation

- Work with the parish priest and other parish leaders to identify and address the faith formation needs of the parish community.
- Develop the existing post-Alpha "Connect Group" (small group program) for continued faith formation and spiritual growth for those who have attended Alpha. Help establish new Connect Groups after subsequent series of Alpha.
- Facilitate adult faith formation programs for the whole parish that deepen understanding of Catholic teachings and promote personal spiritual development.
- Connect with the Catechetical colleagues in the Agency for Evangelisation to receive support and development from Central Services.
- Promote Adult Faith Formation in the parish through displays, social media, testimonies at Mass etc.

Additional Responsibilities

5. Support the development of contemporary styles of worship at Mass, helping the parish priest to introduce modern 'praise and worship' songs and form a contemporary music group.
6. Any other duties related to youth work and evangelisation reasonably requested by the line manager.

General Tasks

7. Avail of spiritual direction, retreats, supervision and training opportunities for personal refreshment and development. This will include helping to incarnate a culture of evangelization in the parish.
 8. Manage and prioritise own workload with administrative support from key members of the parish.
 9. Attend appropriate training as directed by line manager.
 10. Monitor and evaluate youth projects and evangelisation initiatives in the parish with the parish priest and other parish leaders.
 11. Provide quarterly reports and present them to the Parish Priest and Vision Team.
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Our Diocese's Values

Catholic social teaching covers all spheres of life, whether this is economic, political, personal or spiritual. At the heart of Catholic social teaching are principles and the four ethical values of love, truthfulness, justice, and freedom.

As the administrative support function of the diocese, here to serve our parishes, agencies and schools it would be out of step if we did not hold similar values.

We believe that for us to succeed we aspire to be person centered and place human dignity at our centre. We strive to take a holistic approach to the development of our people so that we may better serve the functions of our church.

Our core values are **Competence, Reliability, Honesty, Perseverance & Love.**

Competence

We strive to achieve total competence in all that we do – as an employer and as the administrative support function to our parishes, agencies and schools we are committed to developing and maintaining our knowledge, our skills and our expertise at the highest level required to benefit those that we serve.

Reliability

Because our parishes, agencies and schools rely upon us to support them in the work that they do, we aspire to deliver with consistency excellence in service. We can be depended upon to deliver on commitments and promises and make the lives of those we support more rewarding.

Honesty

We will act with integrity, truthfulness and straightforwardness at all times. We will challenge when appropriate and act with fairness and transparency at all times. If we make an error, we will own that mistake and can be trusted to make it right. We will be authentic in our passion for the support we provide to our parishes, agencies and schools.

Perseverance

We shall always demonstrate a steady persistence in every course of action – we will be tenacious disciplined and committed. Our collective perseverance speaks to continuing to provide support and service even when faced with difficulties and challenge. We shall be persistent in our pursuit of continuous improvement and excellence and will demonstrate determination, tenacity and integrity in everything that we do.

Love

We will demonstrate our love through the dedication and devotion we extend to all our parishes, agencies and schools. We will consistently act with empathy, understanding and passion – we will value each other and celebrate colleague's success; we will support, provide care and compassion for those who need it and be relied upon to be competent, reliable & honest.

Person specification

This section outlines the things you will need to be able to demonstrate to be a successful in your role. We expect that you will work to our shared values in everything you do. In addition to our diocesan values, you will also need to be able to demonstrate the following areas.

Skills/competence requirements	Essential/ Desirable
The ability to build relationships based on trust across all age ranges.	E
A vision for young people as essential to the Church, and a commitment to advocate for young people and youth ministry	E
A high level of organisational skills with a proven ability to direct administrative support	E
A thorough understanding of and ability to communicate the Gospel and Church teaching.	E
Talent for engaging public speaking to effectively communicate the faith to large and small groups.	E
Ability to create content for social media platforms that shares the Gospel effectively and promotes involvement in the parish and the life of faith.	E
Awareness and appreciation of contemporary worship music styles.	E
Skilled at recruiting, training, motivating and coordinating volunteers to support youth and Evangelisation initiatives. Talent for matching volunteers to suitable roles based on strengths.	E
Open-minded and eager to learn from guidance, feedback and hands-on experiences. Committed to continual growth and evolving approaches.	E
Work with others to respond to the needs of vulnerable young people, and to seek opportunities and ensure access and inclusion for young people on the margins of society, people with disabilities, regardless of race, religion etc.	E
Follow Safeguarding policy and practice in the Diocese of Westminster, promoting a safe environment for evangelization and youth ministry.	E
The commitment to support young people in discerning their life choices and in responding to God's call to fullness of life.	D
Experience	
Demonstrable prior experience in youth ministry	E
Experience of leading kerygmatic initiatives and programs (such as Alpha, Life in the Spirit, Discovering Christ)	E
Administrative and computer experience	E
Intermediate Microsoft Office Software package (Word, Excel, Outlook)	E
Leading worship and prayer in large and small groups	D
Qualifications	
Committed and practising Roman Catholic	E
A Youth and Community Work Degree, Theology Degree, or another relevant qualification	D

This role will be subject to a Disclosure and Barring Check.