



Diocese of Westminster

Job profile: Relief Support Worker- Caritas Bakhita House
Location: London
Reporting to: Service Manager
Job Reference No: 165-427

Job Purpose:

Within a residential setting, supporting female victims of human trafficking and/or modern slavery, as part of the Catholic Church's response to this issue.

Principal duties and responsibilities

1. To work in a small team sharing responsibility for the case load of each individual woman.
2. To assist in signposting women to health and wellbeing services contributing to a holistic recovery.
3. To assist women to achieve financial relief through accessing statutory benefit systems and job or volunteering opportunities.
4. To gain access to advocacy services and assist guests with the asylum, National Referral Mechanism (NRM) and criminal justice processes.
5. To provide emotional and practical support and advice to aid women's empowerment.
6. To assist to interview and carry out assessments for women referred by third sector and other relevant organizations.
7. To participate in maintaining high quality health and safety standards.
8. To work with pregnant women and their babies.

Person specification: Relief Support Worker
Contract Type: Casual
Salary: £10.87 per hour
Hours of work: 8 hour shifts between 8am and 10pm

EXPERIENCE REQUIRED

Essential criteria:

Significant experience of:

1. Working with vulnerable women, who have been victims of exploitation.
2. Working with women with high support needs in a residential setting.
3. Developing, implementing and reviewing support plans and risk assessments.
4. Working with pregnant women and their babies.

Desirable criteria:

Significant experience of:

1. Working with victims of human trafficking and/or modern slavery.
2. Working with victims in a residential setting.

KNOWLEDGE REQUIRED

Essential criteria:

Knowledge and understanding of:

1. The support needs of victims of human trafficking and modern slavery and how these can be met in a residential setting.
 2. National Referral Mechanism (NRM) and current human trafficking and modern slavery legislation and practices.
 3. Health and safety and risk management.
 4. Asylum, immigration and benefit systems.
 5. Specific support needs, for example, substance misuse, trauma or mental health.
 6. Resettlement options.
 7. Word, Excel, Outlook and Salesforce or similar.
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COMPETENCIES REQUIRED

Essential criteria:

1. Ability to support sensitively, women who display trauma and/or challenging behaviour
2. Ability to work with pregnant women and new born babies
3. Excellent organisational skills, ability to prioritise and meet tight deadlines, responding proactively to competing demands
4. Excellent communication skills
5. Ability to lone work, using initiative
6. Ability to work well within a small team of staff
7. Ability to work well with agencies and partners
8. Ability to support and motivate guests and volunteers within a community spirit
9. Ability to work with complete discretion and within data protection principles and legislative frameworks

Desirable criteria:

1. A general understanding of the teachings of the Catholic Church
2. First Aid Trained
3. Fire Warden Trained.

OTHER REQUIREMENTS

Essential criteria:

1. A flexible approach to work shifts on a rota basis including early and late shifts, bank holidays and weekends.
2. An Enhanced Disclosure and Barring Service Check will be required for this post.
3. Ability to cook for up to twelve people.

Desirable criteria:

1. Ability to speak another language