



Diocese of Westminster

<u>Job profile:</u>	Youth Ministry Senior Development Worker
<u>Location:</u>	125 Waxwell Lane, Pinner
<u>Reporting to:</u>	Centre for Youth Ministry Manager
<u>Job Reference:</u>	101-0224

Job Purpose:

Enabling parishes in developing their youth ministry, supporting youth leaders, and integrating young people into the life of the Diocesan youth network through retreats, programmes and events designed to support evangelisation and discipleship.

Principal duties and responsibilities

1. To facilitate, coordinate and support the Church's outreach to youth and young adults.
2. To develop and establish a parish based model of youth ministry.
3. To develop strategy and model of engagement with clergy, parishes and schools.
4. To develop and deliver training programmes for volunteers, paid youth ministers and young leaders. Evaluate training programmes used in parish based youth ministry.
5. To develop and lead day retreats and catechises programmes for schools and parish groups.
6. To develop and promote young adults networks across the diocese.
7. To assist in the development, coordination and delivery of Diocesan Youth Events.
8. To contribute to the strategy for parish based ministry.
9. To work collaboratively with other diocesan departments; to collaborate with diocesan and national youth ministry networks when necessary.
10. To deputise for CYM Manager in their absence.

Person specification: Youth Ministry Senior Development Worker

Contract type: Permanent

Salary: £28,000 pa

Hours of work: 35 hours per week including evenings and weekends

Experience and knowledge required:

1. Practising Roman Catholic committed to faith formation
2. Knowledge and experience of safeguarding policies and procedures
3. Experience of working with young people, young adults and/or youth leaders.
4. Proven experience of preparing, delivering and developing youth ministry programmes and training
5. Experience of leading retreats and catechesis
6. Proven experience of working with volunteers and be able to inspire and train adults in youth ministry
7. Knowledge of Catholic youth ministry networks and structures
8. Knowledge of the teachings of the Catholic Church.

Competences required:

1. Commitment to faith formation of youth teams and the young people
2. Passion for youth ministry and evangelisation
3. Ability to relate to children and young adults sensitively
4. Ability to engage, inspire and train young adults
5. Excellent organisational skills, able to prioritise and meet deadlines with ability to sustain a diverse and demanding workload.
6. Excellent communicator, both verbally and in writing
7. Ability to work alone and as part of the team.
8. Ability to work flexibly, including weekends and evenings and to travel across the diocese
9. Ability to work with complete discretion and confidentiality
10. Ability to work with emotional intelligence and empathy
11. A commitment to on-going training and formation.

Competences/Qualifications desired

1. Qualifications and/or experience in the fields of
 - Primary, Secondary or adult education
 - Evangelisation
 - Chaplaincy
 - Parish Youth Work
2. Appropriate training and recent experience in parish catechetical/pastoral ministry
3. A formal theological background
4. Good knowledge of IT and Office Software packages
5. A car owner with full, clean driving license
6. Ability to play a musical instrument and lead worship

Other

The post is subject to an enhanced check by Disclosure and Barring Service.