



Diocese of Westminster

Job profile: Support Worker Caritas Bakhita House
Location: London
Reporting to: Service Manager
Job reference: 0062-70427

Job Purpose:

Within a residential setting, supporting the empowerment of female victims of human trafficking and/or modern slavery, as part of the Catholic Church's response to this issue.

Principal duties and responsibilities

1. To work closely with colleagues sharing responsibility for the case load
2. To design and review individual support plans
3. To signpost guests to health and wellbeing services contributing to a holistic recovery
4. To oversee all aspects of guests' housing matters including resettlement
5. To assist guests to achieve financial relief through accessing statutory benefit systems and job or volunteering opportunities
6. To gain access to advocacy services and assist guests with the asylum, National Referral Mechanism (NRM) and criminal justice processes
7. To provide continuing emotional and practical support and advice to aid guests' empowerment
8. To work closely with the police during initial protection of rescued victims
9. To interview and carry out eligibility assessments for guests referred by third sector and other relevant organizations
10. To participate in maintaining high quality health and safety standards
11. To work with pregnant women and babies

Person specification: Support Worker
Contract Type: Permeant
Salary: £26,586 per annum
Hours of work: 35 hours per week, usually on a 4 week rolling rota, for 5 days per week (including bank holidays and weekends but excluding nights)

EXPERIENCE REQUIRED

Essential criteria:

Significant experience of:

1. Working with vulnerable people, who have been victims of exploitation
2. Working with clients with high support needs in a residential setting
3. Developing, implementing and reviewing support plans or equivalent
4. Working with pregnant women and babies

Desirable criteria:

Significant experience of:

1. Working with victims of human trafficking and/or modern slavery

KNOWLEDGE REQUIRED

Essential criteria:

Knowledge and understanding of:

1. The support needs of victims of human trafficking and modern slavery and how these can be met in a residential setting
 2. National Referral Mechanism (NRM) and current human trafficking and modern slavery legislation and practices
 3. Health and safety and risk management
 4. Asylum, immigration and benefit systems
 5. Specific support needs, for example, substance misuse, trauma or mental health
 6. Resettlement options
 7. Word, Excel, Outlook and Support Planning applications such as Salesforce
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COMPETENCIES REQUIRED

Essential criteria:

1. Ability to support sensitively, guests who display trauma and/or challenging behaviour
2. Ability to work with pregnant women and new born babies
3. Excellent organisational skills, ability to prioritise and meet tight deadlines, responding proactively to competing demands
4. Excellent communication skills
5. Ability to lone work, using initiative
6. Ability to work well within a small team of staff
7. Ability to work well with agencies and partners
8. Ability to support and motivate guests and volunteers within a community spirit
9. Ability to work with complete discretion and within data protection principles and legislative frameworks
10. A commitment to ongoing learning, professional development and training opportunities

Desirable criteria:

1. A general understanding of the teachings of the Catholic Church

OTHER REQUIREMENTS

Essential criteria:

1. A flexible approach to work shifts on a rota basis including early and late shifts, bank holidays and weekends; and an occasional night shift when required
2. An Enhanced Disclosure and Barring Service Check will be required for this post

Desirable criteria:

1. Ability to speak another language
2. Ability to cook simple meals